

Applied Chemistry, Reutlingen University

Fact Sheet for the Academic Year 2022/ 2023



Three good reasons to be an exchange student in the School of Applied Chemistry:

- **International faculty and staff** to teach, guide, and support you during your stay
- **Practice-oriented curriculum** tailored to the needs of both industry and research with strong connections to well-known companies in the industry
- **Opportunities to collaborate** and experience what it's like to work in the lab with other students

GENERAL INFORMATION

Address	Reutlingen University School of Applied Chemistry Alteburgstr. 150 72762 Reutlingen, Germany
Website	https://www.ac.reutlingen-university.de/de/internationales/exchange-students/
Facebook	https://www.facebook.com/fakultaetangewandtechemiereutlingen/
Instagram	https://www.instagram.com/ac.reutlingen/

CONTACT FOR INCOMING STUDENT EXCHANGE

Exchange Coordinator	Bridgette McGowen Bridgette.McGowen@Reutlingen-University.DE
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ACADEMIC INFORMATION	
Full-time workload	30 ECTS per semester
Course list	Our course catalogue and the respective course handbook can be found on our website. Please note: the course catalogue and accompanying handbook are subject to change. Link to course overview and course handbook
Languages of instruction	English and German The language of instruction of each module is stated in the course list.
Language requirements	English: B2 level for courses taught in English. German: B1 - B2 level for courses taught in German.
Additional language courses and workshops	A wide range of German language courses is offered by Reutlingen International Office (RIO) including a pre-semester language and culture course. Intensive pre-semester German courses are also available for the Winter Semester. Link to German language and culture course website Special workshops on topics such as intercultural management and job applications are also offered. Link to workshop overview.
Course registration	The Exchange Coordinator will contact students regarding course selection and registration prior to arrival.
Transcripts	The transcript of records will be available on the university information portal (HIP) two weeks after the official examination period.

KEY DATES*		
	Winter semester 2022/23	Summer Semester 2023
Nomination deadline	1 st May 2022	1 st November 2022
Application deadline	15 th May 2022	15 th November 2022
Acceptance letters	Several weeks after application deadline	Several weeks after application deadline
Pre-semester language course	September 2022	February/March 2023
Welcome session	TBA	TBA
Start of classes	04.10.2022	TBA
Public holidays	Link for 2022	Link for 2023
Examination period	30.01. – 08.02.2023	TBA

* Dates may be subject to change due to the pandemic. We will keep you informed of any changes and provide an updated version of this fact sheet on our website.

ARRIVAL SERVICES	
Pre-semester language courses	Intensive pre-semester German courses are offered prior to the start of classes in the winter semester. Link to the intensive pre-semester German course website
Welcome session	Before lectures begin, exchange students will be invited to an official Welcome Session. Here you will meet the staff responsible for student exchange. Attendance by all new exchange students is essential.
Language tandem programme	The university offers an established language tandem programme, whereby two people with different native languages meet with the aim of learning or improving skills in each other's language. Link to the Tandem Programme website
Student "buddy" programmes	Each programme offers student mentoring "buddy" programmes whereby Reutlingen students help new international students settle into life on campus. You will receive further information after acceptance to the exchange programme.
International Mystery Matching (IMM)	The IMM initiative is a great way to meet new people from all over the world who are currently working and studying at the university Link to the International Mystery Matching website

APPLICATION PROCESS	
Application form	Students receive a link to the MoveOn online application form via email. They complete the online application form and upload the following documents: <ul style="list-style-type: none"> • CV (in English or German) • Transcript of records • Passport photo • Copy of passport • Current certificate of enrolment • Proof of health insurance (can be provided at a later point)

PRACTICAL INFORMATION	
Facilities	International office, library, widespread computing facilities, sports on campus, cafeteria, career services, center for entrepreneurship
Inclusion and accessibility	Link to contacts for students with disabilities
Accommodation	Halls of Residence or private accommodation. Rent: approx. €290 (single room); €400 (apartment) plus a deposit of approx. € 600 Link to accommodation information
Insurance	All students are required to be covered by health insurance during their stay in Germany. Link to health insurance information.
Fees	Semester contribution: € 97.30 (Social fee for student services and fee of constituted student body)
Living expenses	€700 - €900 per month (including rent)
Visa to Germany	Non-EU citizens should check whether a visa is required for your country of origin. Link to Federal Foreign Office. Supporting documentation for visa application will be provided by your exchange coordinator if required.
Covid-19 Information	Link to Covid-19 Information for international students entering Germany